

Building a skilled
and productive workforce

Individual Skill Enhancement

Helping to enhance your
workplace skills

Other Brochures in this Series

- ▶ Apprenticeship Training on the Job
- ▶ Building Essential Skills
- ▶ Community Literacy Development Fund
- ▶ Cultural Projects Contributions
- ▶ Employment Assistance Services
- ▶ Graduate Transition Program
- ▶ Learning Support for Persons with Disabilities
- ▶ Local Labour Market Partnerships
- ▶ Self Employment Option
- ▶ Training on the Job
- ▶ Youth Employment

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What is the *Individual Skill Enhancement Program*?

The Individual Skill Enhancement (ISE) Program provides funding for short-term pre-employment or entry-level courses to assist youth in successful transitioning into the workplace.

Am I Eligible?

To be eligible for the Individual Skills Enhancement Program, you must be:

- ▶ Between 16 and 30 years of age;
- ▶ Not attending school;
- ▶ A Canadian citizen, permanent resident, landed immigrant or have refugee status;
- ▶ Not currently receiving Employment Insurance (EI) benefits;
- ▶ Requiring assistance to overcome employment barriers; **and**
- ▶ Unable to access other available funding sources.

All participants must also complete a Career Action Plan to identify career and employment needs.

Financial Assistance

You may be eligible for:

- ▶ Tuition;
- ▶ Books; and/or
- ▶ Mandatory student fees.

Length of Program

The Individual Skills Enhancement Program has a maximum duration of 12 weeks or less.

How to Apply

Contact your local Career Centre for more information. Note that applications will be reviewed by Service Canada and your local Career Centre.

